

Minutes



Quad Cities Land Bank Authority Board Meeting
March 17, 2025, 10:30 pm
Moline City Hall
CED Conference Room
619 16 Street
Moline, Illinois 61265

1. CALL TO ORDER

Chair Brainard called the meeting to order at 10:32 am.

2. ROLL CALL/ATTENDANCE

Board Members: Miles Brainard, Mark Rothert, Chris Mathias, J. Leibovitz

Expert Directors: Brad Hauman

Program Staff: Mary Chappell

Others: Tim Wymes, Community Development Director, East Moline
KJ Whitley, Community Development Manager, Moline

3. PUBLIC COMMENT

N/A

4. APPROVAL OF MEETING MINUTES

A motion was made by M. Rothert and seconded by C. Mathias to approve the February 18, 2025, meeting minutes as presented. The motion passed.

A motion was made by C. Mathias and seconded by M. Rothert to approve the minutes of the Special Meeting held on February 28, 2025. The motion passed.

5. FINANCIAL REPORT

5.1 Budget Tracking Review

M. Rothert referenced the Budget Tracking Report dated March 13, 2025, and bank statement dated February 28, 2025. He noted the City of East Moline's program contribution of \$21, 249.47 had been received. From the bank statement he mentioned the revenue earned from interest for the month was \$184.47. Two checks totaling \$4,667.00 were processed. The ending balance for the period is \$117,935.84. Bank statements were attached to support the Budget Tracking Sheets.

5.2 Checks and Approval

M. Chappell referenced two invoices from the City of Moline for personnel services. The first invoice for \$25,447.26 covered services for the Third Quarter of 2024. The second invoice for \$30,860.15 covered services for the 4th Quarter. A motion was made by M. Rothert and seconded by J. Leibovitz to approve the payments. The motion passed.

BOARD MEMBER	P	A
Brainard, Miles	X	
Chris Mathias	X	
Rothert, Mark	X	
Leibovitz, Jerry	X	
EXPERT DIRECTORS		
Hauman, Brad	X	
Irvine, Jerad		X
Pankey, Ashley		X
Lupinski, Tom		X
PROGRAM STAFF		
Chappell, Mary	X	

6. LAND BANK PROGRAM MANAGER REPORT

6.1 Review of Monthly Report

From the report, M. Chappell discussed activity related to the IHDA grant. She expressed appreciation for the time J. Irvine and L. Gorishek spent reviewing the demolition bids and selecting the contractor. She reported the demolition of the five structures is almost complete with four of the five structures on the ground by March 14. Site clearance continues as some trees debris remains. The contract states all structures are to be down by March 28, 2025. A press release was sent on February 28 to announce the demolition work and details of the IHDA grant. The release generated a great response with video taken at the demolition sites and interviews given by M. Brainard and M. Rothert to two media outlets. A QCTimes reporter is planning a more in-depth article on QCLBA program and current focus. Also mentioned were the 10 Rock Island sites scheduled to be secured in mid-May. All QCLBA sites are now listed on the QCLBA website and will be promoted at the upcoming workshop. M. Chappell also noted with appreciation the time M. Brainard has taken to collaborate on the Opportunity Workshop content and structure.

7. OLD BUSINESS

7.1 IHDA Grant Update

Item discussed during the Program Manager's Report.

7.2 Review of Property List

Item discussed during the Program Manager's Report.

7.3 Opportunity Workshop Update

A final review was made of the agenda for the upcoming Opportunity Workshop. M. Chappell was grateful for the participation of QCLBA board members and expert directors in the program. She also noted that all attendees will receive a folder containing hand-outs and other program content information.

7.4 Municipal Partner Updates

M. Brainard provided a brief report on the Veterans Housing Project on deck in Rock Island.

8. NEW BUSINESS

N/A

9. EXECUTIVE SESSION

N/A

10. ADJOURNMENT

With nothing further to discuss a motion was made by C. Mathias and seconded by M. Rothert to adjourn. Motion passed. The meeting adjourned at 11:14 am.

Submitted by Mary Chappell, Program Manager